



The National Association of Blacks in Criminal Justice  
**45<sup>th</sup> Annual Conference and Training Institute**  
July 15 - 19, 2018  
Royal Sonesta Houston Galleria, 2222 West Loop South, Houston, TX 77027

## CONFERENCE HOUSING FORM

**Please print or Type Information:**

|                                 |                     |                                      |  |
|---------------------------------|---------------------|--------------------------------------|--|
| Name (First, Middle, and Last)  |                     |                                      | Date:                                  |
| Street address:                 |                     |                                      |  |
| City                            |                     | State                                | Zip Code:                              |
| Office Number:<br>( )           | Cell Number:<br>( ) | Home Phone:<br>( )                   | Fax Number:<br>( )                     |
| Email Address:                  |                     |                                      |  |
| Arrival Date and Time:          |                     | Departure Date and Time:             |  |
| Room Selection (Please select): |                     | <input type="checkbox"/> Double Beds | <input type="checkbox"/> King Size Bed |
| Roommate Name: (if applicable)  |                     |                                      |  |

**Deadline for Hotel Reservations at the NABCJ rate is Thursday, June 21, 2018, by 5:00 p.m.**

*(After June 21, 2018, the rates will be higher and rooms are subject to availability)*

**ROOM RATE: \$109 + 17% tax + 127.53 per night**

**Cancellations must be made directly to the hotel 24 hours prior to arrival in order to avoid being charged for the first night. Check-in time is 3:00 p.m. and Check-out time is 12:00 noon. There will be a \$50 hold per day on credit/debit cards for incidentals.**

### PAYMENT OPTIONS

|                              |                                  |                             |                               |                                   |
|------------------------------|----------------------------------|-----------------------------|-------------------------------|-----------------------------------|
| Credit Card:                 | <input type="checkbox"/> Visa    | <input type="checkbox"/> MC | <input type="checkbox"/> AMEX | <input type="checkbox"/> Discover |
| Name as printed on the Card: |                                  |                             |                               |                                   |
| Billing Address:             |                                  |                             |                               |                                   |
| Credit Card #:               | Exp. Date:                       | CVC:                        |                               |                                   |
| Billing Phone #              | Amount to be charged on card: \$ |                             |                               |                                   |
| Signature:                   |                                  |                             |                               |                                   |

Reservations can also be made on-line at [www.nabcj.org](http://www.nabcj.org) by clicking on the **On-Line Hotel Reservation** link located on the Conference page.

For additional information or questions: Contact Bea Anderson via email at: [anderbea@comcast.net](mailto:anderbea@comcast.net)  
Fax completed form to the NABCJ National Office at (919) 683-1903.